



2017 Farmer Market

Rules

1. Sellers must be residents of the state of Ohio.
2. Sellers must produce in their county of residence the unprocessed vegetables and fruit, honey and baked goods or other farm grown items offered for sale. **No auction or warehouse produce permitted.** Any other items sold must be approved by the Market manager. No canned goods (except jellies, jams and fruit butters or honey) may be sold. Any product requiring certification must have valid documentation.
3. Egg and meat producers must be certified producers and possess a Mobile Food License by county. It is permissible to take orders for eggs and meat at the market for pick-up at the farm. Union County Health Dept. governs the eligibility of all perishable products for sale, with final approval from the Market board.
4. Only fruit pies will be sold. No cheesecakes, pumpkin pies, custard pies or cream pies. All bakers must follow the Ohio Department of Agriculture Cottage Food Production Rules. All baked goods must be labeled according to the O.D.A Cottage Food Rules.
5. All flower, plant and tree materials should be grown by the seller from seed, seedling, or saplings. **No direct reselling will be permitted.**
6. Artisans are eligible for Market Association Membership. All items must be approved by the Market manager.
7. **Season fees—Marysville \$100.* Day vendor—North side and center rows \$10. South side \$20. *premium spots pricing see manager. Richwood \$100. Day vendor \$10. Both markets \$125.** Persons sharing one space will still pay a \$10. Fee. Youth and 4-H Members age 12 and under will be charged \$5 per market.
8. **The Market dates for the *Marysville* location will be *May 13th through October 14th* each Saturday at Partners Park, corner of Main and Sixth Streets in Marysville from 8 am to 11 am. The Market dates for the *Richwood* location will be *May 11 through October 12th* each Thursday at Richwood Library parking lot, 4 East Ottawa Street in Richwood from 3:30 pm to 6:30 pm.**
9. All fruits and vegetables must be fresh and of highest quality and picked at the peak of freshness for market day.

10. All sellers must sell their products inside their designated space by the manager. This will provide all sellers an equal opportunity to attract buyers.
11. All sellers must provide their own equipment and supplies. Scales used at point of sale must be approved and sealed by the Union County Auditor. It is suggested that items be sold by the bag or count if not by weight.
12. All sellers must clean up their area and remove their own refuse.
13. Each seller must price their own product(s). Sellers should try to price their own product(s) at a fair market value.
14. While at the market, a seller's primary purpose is to promote the Union County Farmers Market.
15. Non-profit groups may sell at the market if approved by the manager. Business for profit booth space is available through application process, additional opportunities available.
16. Seller's pets are not permitted due to safety and liability concerns.
17. The Market Manager will assign spaces to members for the Saturday Market. If you are unable to attend a *day at Marysville* contacts Kathy Custer at 937-644-8530, 937-578-8542, or kathycuster3@aol.co. In *Richwood* contact Amber Locke at 614-563-6402 or [airmid @yahoo.com](mailto:airmid@yahoo.com). Please give 24 hours advance notice. If you fail to notify Market Manager after 2 times you are at risk losing your assigned spot.
18. The Board shall not be liable for any accidents at the Farmers Market location or for any claims from consumers in regard to items purchased at the market. Vendors are encouraged to obtain the necessary liability insurance to cover such incidents.
19. The Market Manager retains the right to ask a vendor not to return, if they are in violation of the rules. The vendor may take this dispute to the Board for resolution. Other grievances or problems also may be directed to the Board for resolution.
20. All new vendors must be approved by the Market Manager. The manager reserves the right to move seller locations on an as-needed basis.
21. **Unloading and Parking for Marysville Vendors**

Vendors may unload their products in surrounding parking lots until 7:55 am. At such time vendors should park in the parking lot at 6th and Plum St. or the Methodist Church parking lot on Court St. No parking is allowed in Partners Park except the 8 premium parking spots that will be assigned by the manager.
22. **All Vendors must sign acknowledgement on membership application that they have read & agree to follow the Code of Conduct attached to the rules.**

Board of Directors

Becky Converse

Stephen King

Chris Sours

Kim Heminger

Tina Knotts



Code of Conduct

Professional Conduct

All vendors are expected to act in a professional manner. Vendors may not bully, disrespect, or publicly disparage other vendors, products, volunteers, customers, market manager, city officials, businesses, or the Union County Farmers market, either in person or by electronic media. This type of behavior may result in permanent expulsion from the Union County Farmers Market with no redress.

For the first offense, a verbal warning will be issued. The second offense will incur a written warning. Upon a third offense, the response may include, but is not limited to suspension and /or termination of any business, current and future, with the Union County Farmers Market.

Discipline and Complaints

The Union County Farmers Market has created protocols and procedures that allow vendors to lodge complaints against other vendors whom they think are out of compliance with market rules and regulations. Complaints should be made in a timely manner, and not disruptive to the marketplace.

Complaints

- Should be directed, in writing, to the Market Manager for resolution.
- May be made in person, by mail or email.
- The vendor being accused of wrongdoing must also respond in writing.
- The Market Manager's/ board's decision shall be final.

Grounds for Removal

- Failure to obey city, state or federal laws and regulations
- Failure to obey the Market rules and regulation in the sole discretion of Market Manager/Board
- Causing an unsafe marketplace for vendors and/ or customers
- Excessive tardiness, noncompliance with market hours, or absence.
- Reinstatement is at the discretion of Market Manager/ Board.

Information that may be helpful:

Union County Health Department : Food Safety
Phone: 937-642-0801
Address: 940 London Ave. Suite 1100 Marysville, Oh 43040

Cottage Foods: Ohio Dep. Of Agriculture
Food Safety/Cottage Industry
Phone: 614-728-6250

Vendors License : Union County Auditor's Office
Phone: 937-645-3003
233 W. 6th St. Marysville, Oh

Scales: Division of Weights and Measures
Phone: 937-645-3003
233 W. 6th St. Marysville, Oh

Tips to market your products:

www.growingformarket.com/categories/SellingatFarmersMarkets

--- Ohio Proud:<http://www.ohioproud.com>

--- Ohio Ecological Food and Farm Association:www.oeffa.org

--- Innovative Farmers of Ohio:www.ifoh.org